

Hi [Recipient's Name],

I hope this message finds you well! Our church is currently looking for an individual to join our team as an online service sound tech. This is a vital role that ensures our message and music are delivered clearly and effectively to our online congregation.

You would be responsible for managing and mixing audio to our online service, helping online worshippers hear balanced audio, from worship to preaching. Even if you have no experience, we'd love to hear from you and can share more about what commitment and hands-on training looks like.

If you're interested or know someone who might be, please reply to this email or contact me at [Your Phone Number]. Again, we'll offer training and support, so don't worry if you're new to the role!

Thank you for considering this opportunity to serve. Your talents could make a big impact on our online worship experience!

**\*\*Best regards,\*\***

[Your Name]

[Your Position]